

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Thursday, March 3, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin.

Present: Chairman Van Dyck, Supervisor Kaye, Supervisor Katers, Supervisor Campbell, Supervisor Gruszynski
Also Present: Brian Simons, Lori Denault, Scott Anthes, Neil Anderson, Matt Kriese, Beth Lemke, Kevin Cullen, other interested parties.

I. Call to Order:

The meeting was called to order by Chairman Van Dyck at 5:30 p.m.

Van Dyck thanked Museum Director Beth Lemke for hosting the meeting at the Neville Public Museum.

II. Approve/Modify Agenda.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to modify the agenda to move Items 11, 12 & 13 to follow communications. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of February 4, 2016.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

1. Review Minutes of:

- a. Library Board (January 21, 2016, February 9, 2016).

Motion made by Supervisor Katers, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications – None

Although shown in proper format here, Items 11, 12 & 13 were taken at this time.

Golf Course

2. Superintendent's Report.

Golf Course Superintendent Scott Anthes reported that there was some minor ice, but he is not worried. Staff has been working on removing aged and dead trees on the course. A stump grinder will be coming soon to grind stumps while the course is still frozen so they can get a back hoe in without any damage. Some tree removal around the second green was also done to let some sunlight into the green and to create a cart path behind the bunker and up to the tee. This will go up to both sets of tees and take the traffic away from the left side of the two green to alleviate a little congestion. A few dead maples from the parking lot were also removed.

Anthes continued that they have received their new greens mowers which resulted in much less sharpening time so they were able to finish things like oil changes and get the equipment ready for the season faster than usual. He continued that they received their computer to run the irrigation system. The computer will send a signal out to the external boxes and tell the sprinklers when to go on and off. Anthes said they receive a new computer every 3 – 5 years from the vendor and noted that if something goes down with the computer, the vendor ships a new one out overnight so the County's TS Department does not need to do the work.

Anthes continued that one of the goals last year was to get the pond dug deeper and have a fountain installed, but it never got cold enough to where it could be dug. The project was put on hold to alleviate equipment getting stuck in the pond. He said that they will probably have to budget some money next year to get the pond dredged and noted that the last time it was done was in 2009 or 2010. At that time the cost was somewhere in the area of \$13,000 - \$14,000. Anthes stated that ideally the pond should be about 20 feet deep, but usually they go 8 – 10 feet deep.

Lastly, with regard to the easement, Anthes said that the paperwork has been signed by the County and it is a service agreement for the fiber optics, not technically an easement. It is back in the hands of the Oneida Nation and Anthes is hopeful that by June or July the golf course will be on the County network fiber line.

Anthes concluded that he hopes to have the course open by the next meeting.

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Park Management

3. Discussion re: The Fox River State Trail Plowing in Allouez.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Heather Gentry – President of Green Bay Bicycle Collective
Dawn Goodman – PR Chairperson for Bayshore Bicycle Club

Gentry and Goodman addressed the Committee. Gentry said that plowing of the Fox River Trail has been a subject they have been hearing about for a number of years. They understand budget issues and that the masterplan may dictate that the Fox River Trail is a three season and not a four season trail. Gentry stated she is also an Allouez resident and has been working with the Allouez Board who recently approved separately plowing their portion of the trail. She stated that the problem is that the Green Bay portion of the trail stops at Porlier Street and then there is a small section from Porlier Street to Marine Street that does not get plowed, and then Allouez has theirs plowed and De Pere does not plow. They wanted to touch base with the Committee to get their thoughts on plowing. Gentry stated that the trail is a positive asset and everyone loves it. It is the most popular recreational trail in the state and Green Bay is up and coming with cycling and running activities and having the trail plowed would be a great benefit to the active community.

Goodman added that the Mayor's emphasis is bringing the millennials into downtown. There are a lot of businesses and apartments developing and they want commuters to get around safely. The trail would provide a safe way for commuters to get around rather than being in fast, intense traffic on the street. Goodman continued that a lot of the millennials come downtown on their bikes to work, and snow and rain make it scary to ride on the streets. She said that other cities around Wisconsin and the country have their trails open year-round. She would like to see the trail kept open all year and noted that they pay their fees for all four seasons but are not getting their service. Goodman felt that there could be much more vital transportation if the trail were open.

Gentry stated that they do understand that this is currently a recreational trail and not a commuter trail. She noted that the latest vote on the Riverside Drive project did not include bike lanes so right now they themselves do not understand that it is a recreational trail and not a commuter trail.

Van Dyck thanked these ladies for their comments. He noted that this issue has been brought up several times before this Committee in the last few years. The biggest issue with keeping the trail plowed during the winter is the cost of keeping it clear from Green Bay to De Pere. Van Dyck said as soon as we start keeping the trail clean, there is an obligation to keep it clean which can be a challenge, depending on the winter. This would also open a liability issue in that if we start to maintain it and it is not maintained properly and someone slips and falls, there could be issues. He just wanted to advise that this has been looked at and when it gets to the point of budget, it has not managed to make it to the final budget.

Assistant Park Director Matt Kriese said that this is something that has been looked at since 2001 when the trail was put in. The master plan at the time the trail was developed stated that the trail would not be plowed during the fourth season in Wisconsin. From a park and rec standpoint, Kriese agrees that the trail should be plowed. He stated that the trail is one of the busiest in the state and in recent times there have been numbers put together for plowing that are extremely high. He continued that equipment would need to be purchased and there would be a need for staff as well. He stated that Allouez's numbers are about \$9,000 for about three miles which is comparative to the numbers Kriese presented several years ago. Numbers aside, Kriese said that there are a lot of other things that take a role in the trail including the relevance in the community, health and wellness, social equity, etc. Kriese said the plowing the trail will probably result in minimal if any revenue because the people who are using the trail during the summer buy annual passes and they are the same people that will be using the trail in the winter. This should be looked at as a community asset and not a revenue generator.

Kriese continued that he has been working with Allouez for the last few months and has attended Allouez Board meetings and provided some facts and other information. He said that the three miles within the municipality of Allouez would be the portion from Marine Street down to Fox Point boat landing. There is just under ½ mile of trail from Porlier Street to Marine Street and he did talk about this with the City of Green Bay. He noted that Green Bay plows all their trails during the winter including the Fox River Trail up to the municipality line. At one time the City said they would be interested in finishing it off, but they did not get into costs of this. Kriese does not know if that statement still holds true, but if it does, it is something that if the Committee agrees to he would investigate this summer. That would leave from the boat landing out to De Pere which is just shy of three miles and Kriese cannot speak for De Pere, but he is aware that this issue has been brought to the De Pere Board but has not gone anywhere to date.

Kriese said that if the trail is plowed, there will be people out there and De Pere and the County would hear comments about plowing. He did not think plowing was a negative thing. With regard to liability, Kriese stated that there is recreational immunity in the State of Wisconsin but they still make sure that all parks and areas are as safe as they can be and well taken care of. Kriese has also talked to the State on this and said there would not be an issue at the state level. There would have to be a number of points included in an MOU with Allouez regarding plowing such as how soon after a snowfall plowing would take place, inspection of the trail for ice and other things of that nature.

Gentry said that the cycling and pedestrian community has been working closely with the Mayor and he appears to be very receptive to walkability and bikeability in Green Bay and the surrounding areas and further, they would be very happy to engage De Pere. Supervisor Campbell said that she would like to see some sort of commitment from the Friends of the Fox River Trail as to what they could contribute. Kriese noted that the County's commitment will just be an MOU.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Katers felt the Friends groups are a big value and there have been a number of them who have come to the Committee. The Friends groups provide so much support. Katers said we need to continue to further this project with De Pere. He said that the County has done its due diligence in looking into this further and he felt the Friends of the Fox River Trail should be pushing De Pere. Gentry said that she is on the ad hoc bike and ped committee in Allouez and because they were so assertive they encouraged Allouez to do this and she felt that ears perked up. She said that De Pere is the next municipality that they will focus on. Supervisor Gruszynski stated that this seems like a no brainer and Allouez is leveraging the conversation. He did not feel that De Pere would sit too long if residents of Allouez are going to have the ability to use the trail in the winter. Gruszynski also agreed with Campbell that Kriese should be given the ability to go out to the three communities and set up MOUs to move forward with the project. Gentry agreed and said that this would be a benefit to students and businesses as well.

Goodman added that there is an unprecedented movement and a whole bunch of people coming together for this including the Mayor, Live 54218, Friends of the Fox River Trail and Bayshore Bike Club. She said that she has been in the bike club for about 20 years and there has never been this kind of response on any other project.

Gentry said she recently saw a press release on TAP funding which indicated that it is tapped out; there is about \$7 million dollars that TAP has available and the ask from surrounding communities this year was \$62 million dollars. The need is growing for more walkability and bikeability and inter-connectivity.

Campbell said she would like this trail redefined as a four season trail in the comprehensive plan. Van Dyck said he would not support this being defined as a four season trail because that is talking about the entire trail which has connotations from all the way out past his residence which will raise questions about grooming it for skiing, snowmobiling, etc. Van Dyck felt that that is a separate issue and he sees it as a community question or issue because, unlike in ¾ of the season where in his opinion, the trail has a broad spectrum of appeal, this to him has far more to do with the communities of De Pere, Allouez and Green Bay for the purposes of their own residents to be able to walk or ride like a sidewalk, versus it being a trail. He said that a lot of the usage that comes as a state recreational trail is not necessarily specific to transportation in the sense of getting from one place to the other as much as it is from a recreational standpoint. Van Dyck said if we want to go down this path, then Allouez should step up because they see some benefit in it in saving money on Allouez Avenue.

Kriesie added that to be clear, Allouez may or may not be clear on this; it is truly a recreational trail. Ped lanes are free on the road whereas anyone who uses a bike on the trail needs a pass so this cannot be compared to a ped lane on a road. He emphasized that the trail is not a ped lane and never will be; it is a state recreational trail. Gentry said that because they refused bike lanes or any bike accommodations, they were forced to use the trail and that is why they are appealing to the Committee to work to find a better solution for commuter traffic.

Campbell said she wanted to credit Gruszynski because he did bring this issue to the Committee last year but it was not that well-received at that time.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to direct staff to work with Allouez, De Pere and Green Bay to facilitate MOU's with each community so it can expanse from Porlier St. to Rockland. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Discussion re: Adventure Park Business Plan. Held for one month.

Neil Anderson stated that one of the things they looked at is where they were today with the Adventure Park as this is a key component to what they want to do with the adventure play concept in moving forward. When he looked back at the resolution that was put together when they decided to do this project, the intent was to take the Reforestation Camp off the levy and Anderson reported that they are there and they are looking at taking the Reforestation Camp off the levy in the next budget. This would put the entire park in the position to operate as one business entity. Anderson said they got to this point by reorganizing at the Camp, plus the revenue generated from the Adventure Park and ski trails. Campbell congratulated Anderson on his achievement.

Anderson said in looking back at the resolution, it was not to pay it off in five years, but it was to go ahead and help facilitate taking the Reforestation Camp off the levy which they did. What they looked at initially, they figured with a new attraction you would typically look at about 11%, but the actual per cap they didn't make.

Anderson continued that one of the things they are looking at doing with the strategic master plan is looking at the pricing and membership strategy for the entire facility. He said that they are probably going to come in at \$150,000 - \$190,000 in the fund balance. Based on the current revenue and where they are with the Reforestation Camp, they should have a balance within a couple thousand dollars, plus they are fully funding the depreciation on the Park with the operating funds. In looking down the road, replacement of any items would be done through fundraising. Anderson stated they are sitting in a pretty good place right now.

Van Dyck referenced the portion of the report that states, "Although the Zoo Society is not ready at this time to assume the governance" and asked if that has changed. Anderson stated that that has not changed. He explained that with the 2012 governance study, one of the things that was identified was the opportunity for an adventure park and the other thing was to look at putting the best business model in place with a public private partnership and move towards a zoo society or a zoo society like group to go ahead and assume that and if the entire facility is making it on its own, they are in a much better position to go ahead and do that. The new strategic master plan will also take a hard look at what the best governance model is. Anderson stated that the

current zoo society would not be in a position to take on an operational role. The thing is, they will have everything set financially to go ahead and be in a much better position to do that. They will have a plan forward and will have the business plan to go through that. Anderson stated that that truly would be the best model out there. Van Dyck stated that one is not contingent on the other and Anderson agreed.

Van Dyck was somewhat concerned about the industry trend being down. Anderson responded that they talked at the last meeting about the concept of taking the Adventure Park into the Zoo and stated that now they have a different thing that will be key to development. Anderson continued that they had a walkthrough for the strategic masterplan and they have some really good accountants working on it and one of the first things they noticed are the opportunities. Anderson said in looking at the trend if they stay doing exactly what they are doing, they will be living the trend, but instead of living the trend they need to trend set.

Van Dyck then referred to the financial plan that shows that \$500,000 was put in initially and the general park levy was reduced by roughly \$190,000 in 2014 according to the report and he asked if that was a one-time reduction or an annual reduction. Kriese responded that the levy is dynamic and changes throughout the year, but they have not seen it brought back up so they have done some reorganization and reduced staff levels over the years as well as having very little outlay other than the Friends groups. Van Dyck asked if the \$190,000 was in direct correlation to the Adventure Park. Kriese said that although he was not in his current role at that time he did know a little history and the thought behind it was that when the Adventure Park came in, it would make that same amount and anything in addition would be a bonus for the Parks, but they did not make that. Anderson stated that at this time the Adventure Park is making an annual profit of somewhere in the area of \$80,000 - \$90,000.

Van Dyck asked if the intention of the budget when it was put into place was that the Park budget was cut by \$190,000 and if there is anything documented anywhere that the presumption was going to be that that \$190,000 would be recaptured through the operation of the Adventure Park and therefore the Parks Department in and of itself would be kept whole or even. Anderson stated that he is not aware of anything like that; he said it was presented as "here is what we could make" and "here is the budget number that came in". Van Dyck stated that it appears then that the budget number was in essence a cut of something less than \$190,000, based on whatever the Adventure Park would produce.

Campbell stated that the bottom line is that this was over-projected. The loss is a loss on the over projection. Anderson agreed and said it was probably assumed that since the projections were not met, the budget could be cut, and then the budget is the same. He does not know if it was done in this context, but he knows that they made projections and were hoping to meet them. He added that it was set up as an enterprise, so even if the projections were met, the money would stay there. Otherwise, the thinking at the time was if that was the case let's go ahead and have the Zoo Society raise the money for the \$500,000 and then put it back in the Zoo. Then the Zoo Society was involved because in looking at the resolution you can see that they supported it being done this way only of the money was put back in as an enterprise fund. Van Dyck said that even if the projected numbers were not hit, it sounds like what Anderson is saying is that in looking ahead to the budget for next year, the Reforestation Camp as a whole is generating enough revenue to offset the costs so it is theoretically self-sustaining. Anderson said that it is currently making a profit and if we pull this together at one site, the whole thing could be one enterprise. That way you could take the money from the Adventure Park and apply it to the Reforestation Camp, and depending on how much money is put in for levy for the parks, which is a separate question, but that would be the next step to make the whole site an enterprise so it could all support each other. He sees it going down that road and then after that there is the governance issue, but the business plan will take that all into account. They are currently at the point where they can go ahead and keep building the fund in the Adventure Park, but instead, if it is in the Zoo, there is one pot that would support the whole facility.

Kriese said that regardless of what the numbers are, where we are today, two years later, is an exceptional spot and it is being self-sufficient. Regardless of where it started from and the in between stage, the staff was able to make it happen and get it to that point. It is a park that is making over \$60,000 in gross profit annually. Van Dyck did not disagree, but felt that there is a responsibility that if there was a presumption made and that is how it was sold a couple years ago that if it is not doing what we thought it was going to do, then that needs to be communicated. It does not change what it is doing and that it is successful, but it does change the parameters that were originally set and are not necessarily coming through. It bothers Van Dyck that we do a lot of things as

a Board and we vote on things and then they go away and are never asked about again. He recalled appropriating money several years ago to rewrite the noise ordinance for the wind turbines, but the ordinance has never come back; it just disappeared. Van Dyck felt that this happens too often. He said with regard to the Adventure Park, it is twofold. One is what did we think it is going to do and what is it doing and why didn't it do what we thought it was going to do. Second, in looking at the \$190,000, if the concept was sold at that time that we could strike that amount from the Parks budget and make it up but it never happened, that's a cut in the budget that needs to be addressed because what we said was going to happen didn't happen and we penalize the Parks Department by some dollar amount which he felt the Board has a responsibility to put back since the assumption never materialized.

Anderson responded that right now the thing is that it is new and they did hit the attendance number, but the per cap was a shot in the dark. Now they are able to go ahead and make some adjustments to bring it up. He stated that in a new operation, before making decisions on what we think it is going to be, now we know where we are and what the budget stream is so better decisions can be made when it comes to the budget. Campbell said she did not recall any monetary promises, but the two things that were said at the time were that it would be self-sustaining and that we would be able to take the Reforestation Camp off the levy. Anderson agreed and said that that was what was in the resolution and now both of those things have been accomplished.

Katers said that what he is taking away from Van Dyck's comments is that the Parks have had to take a hit because the projections were not met. Kriese stated that they did have to reorganize staff and also looked at less outlay but they have been able to manage, in part because of the Friends groups. Anderson added that in looking at the budget over the last five or six years, the trends can be seen. They have managed and taken more of a business-type approach. Kriese said that the main thing that needs to be addressed with the Parks is equipment. He noted that most of their equipment is 10 – 30 years old and this is going to be something that needs to be addressed in the very near future.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

5. January 2016 Park Attendance and Field Staff Reports.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

6. Assistant Director's Report.

Kriese reported that they are working on their comprehensive plan and there have been a lot of meetings and surveys associated with this. He thanked Campbell and Van Dyck for attending the meetings. The process is moving forward and he noted that it comprehensive in nature and not a strategic plan or a master plan. They are looking at how the Parks can look in five years and how they can be improved and they will also take a look at what the Parks can look like in 20 years.

With regard to the point of sale system, Kriese said that the trainer from Vermont was here recently and he hopes that the system is up and running in a month or two. This will allow online camping reservations and online boat landing passes and several other things.

Kriese continued that the winter programs were great. The tiki torch hike had about 50 participants and the snowshoe hikes have been at about 80% capacity. The survival program was at capacity. The staff is at the maximum capacity for programs. He also stated that maple syrup should be starting this week, but is weather dependent.

They are working on the gate at Fonferek's Glen and Kriese has been working with the Town of Ledgeview and their zoning/planning which they contract out. He said that right now the park entrance is on a Town of Ledgeview Road and a gate cannot just be put up on a town road. He said that there is one residence on the road and then the park entrance. The road is 492 feet long and the County owns the last couple hundred feet. They talked about abandoning the roadway, but this cannot legally be done because of the residence. They will need

an MOA between the resident and the County which may have to be attached to the deed. The resident will be provided with gate codes, etc. and is in favor of the gate. The gate is being installed for security purposes to shut the park down after hours. Kriese said that most of the instances that require law enforcement involvement happen in the afternoon and evening. Kriese said that Fonferek's is popular with the young kids and there are some challenges with that and they are addressing them. Van Dyck said that his only concern is that we do not want to go down the path of limiting the natural beauty or access to the park like has been suggested by a few people. He said you cannot regulate stupidity and it comes down to common sense and if people want to push it, they take the chance of getting hurt, and if something happens, it happens but that should not ruin it for everyone else who wants to stand on the edge and look over. Campbell agreed with Van Dyck.

Kriese continued that they had two recent races on the ski trails. One was the Stump Farm Race which was well attended and the other was the first fat tire race which was held several weeks ago.

At Bay Shore they are working with Raasch on the engineering phase of the electrical upgrade and once a plan is in place he will bring it to NWTC to complete the work. Katers asked if there were any legible drawings of the campground. Kriese said that the electrician who has rehabbed the system over the last five years does not have anything, but Kriese can direct Katers further on this if need be.

Motion made by Supervisor Gruszynski, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. 2015 to 2016 Carryover Funds.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

NEW Zoo

8. Director's Report and ZOO Monthly Activity Reports for March, 2016.

Anderson stated that February numbers were great at 2,894 when typically over the last few years the attendance has been in the area of 500 – 600. He also noted that the gift shop was stocked and ready to go and people were spending. The Extravaganzoo is scheduled for March 27, 2016.

Anderson continued that the Zoo Society has put an application in with the stadium district for a new exhibit. He said that the prairie dog exhibit and the badger exhibit are both old pit exhibits and there have been a lot of issues with them. They put a grant together for a new prairie grass land exhibit where instead of the animals being down in the pit the floor will be at ground level with glass in front. It would be an adventure play exhibit where visitors can go into tubes and go eye to eye with the animals. The cost of the exhibit will be \$95,000 and the exhibit would go in the prairie grass area where the badger currently is. Ben Schenkelberg is donating his time to draw this up.

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. 2015 to 2016 Carryover Funds.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Museum

10. Museum Director's Report.

Museum Director Beth Lemke gave kudos to the museum staff. They were able turn around one of the galleries in 3 ½ days which resulted in very little down town. Also, on Monday, the Our County exhibit came down and by Wednesday they were ready for the Brown County residents night. She said that they have video footage of the lions at the Zoo and their caregivers as well as Bay Area Humane Society and Cats Anonymous who are program

partners of the Cats Instagram exhibit. Spikes in social media have been reported and that is due to the networking that is happening with these program partners.

Lemke thanked Campbell for being there on February 19 for the third google hangout. She said that the County Executive was in a classroom at Valley View on the receiving end. They used the Mondo pad for this as well as adding a second, more detailed camera for the artifacts selected. Over 200 students participated in this and Lemke stated that there were guests in the building watching this as well. Campbell said that it was a very cool event which talked about communication methods through time. She said that the kids were very engaged and enjoyed the program. Lemke said that it was a great partnership which hopefully had a high impact on the kids. She said a question arose as to doing this in Green Bay and said that the reason it was done with Ashwaubenon is because they have the equipment to facilitate it and Green Bay does not, but they are working with Green Bay on some other programming. This is in the pilot stages and Lemke has some additional ideas that they will try to implement in the future.

With regard to the financials, Lemke noted that financials for the County have not closed yet. She continued that for years the Foundation lines were reported as money in and money out but no money is exchanged between the Foundation and the County because it is direct pay to the exhibits and public programming. Lemke said that when she started she questioned the amount and did not find any good back up as to why it was what it was. She did some digging on this and in working with staff and the Foundation, they are doing much more accurate reporting of what she is anticipating the budgetary expenses to be and then what they actually are. In looking at the current report, they came in under budget, but she noted that this will change slightly when the County numbers are done. Lemke said that they had savings in some areas which kept the Foundation from going into reserves or emergency checking. In essence, the accountability level between the County and the Foundation is much higher and much more transparent. She can provide savings on specific exhibits if the Committee desires.

Lemke continued by reporting on the public archaeology programming. She said that Kevin will go out in advance, do some screenings, get the reports and collect the data and then go out to do a public program. She continued that they are on the schedule to do a program at Barkhausen on April 2. There were specific things that were identified and this will be a continued process between the Museum and the Parks to continue this type of program. Ultimately, it should lead to more interpretation and information that both the Parks and Museum can use for public engagement. Lemke also stated that they have somewhat of a public private partnership with Brent Weycker with regard to the property he owns that can be used in the Life and Death at Fort Howard exhibit.

With regard to the RFP, Lemke noted that it is moving along and they had their site walkthrough several weeks ago. There were five vendors and two rounds of questions. Everything is posted on the County purchasing page. She noted that March 7 is the deadline and Neil Anderson is on the committee to help screen. Lemke continued that the Governing Board is being taken to a little deeper level and they will be working on some of the policies and procedures that need to be addressed. The criteria in the report is the agreed upon public private portion of the public archeology, what happens before, during and after and they will also go more in depth with their three year temporary exhibition plan. She said that there is one gap in exhibits in 2017 and one in 2018 and that the museum is much further along than they have been since she has been here. Campbell stated that she has heard good things about the museum and she thanked Lemke for working so hard and being relentless. Lemke said that she has a great team to help her.

Lemke stated that if the Committee wished to stay and see some of the exhibits upstairs they are welcome to do so. She stated that the finances are always on her mind, but from January and February it looks like the museum is being utilized more. She thought last year after the Hall of Fame and the history tour, they would not be able to match the numbers. She said they are doing things that Metacomm taught them to do; they start with the base and continue working upwards.

Lemke continued that they have applied the UV coating to the mezzanine windows and they are now 99.5% UV blocking and she is getting estimates on taking out the mezzanine wall. She said that part of the wall was to block for the original art, but now that the window treatment is up, she did not feel the wall needs to be there. She will keep the Committee advised of what the estimates are.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Library

11. Presentation of the 2015 Annual Report to State.

Library Director Brian Simons provided a copy of the annual report that was filed with the State, a copy of which is attached. He noted that the report does not tell the whole story by any stretch, but it does give an idea of what went on in 2015. He covered the highlights outlined on Page Two and said that almost 2 million physical items were circulated in 2015 which was down about 109,000 items from 2014. However, in looking at Number 9d, there are 170,000 digital materials circulated which represents a fairly large increase from the prior year. When these figures are factored together, the circulation is up slightly. Simons said that the checkout of digital materials is a substantial amount of circulation. He noted that two or three years ago the digital circulation did not even amount to a fraction of a percent. While the physical checkouts are decreasing, and will probably continue to slow down over the next few years, a considerable increase will be seen in the digital materials. Simons noted that the numbers for February, 2016 were up 15% from February, 2015.

Simons continued that there are about 107,000 resident and non-resident total registered users and he expects this number to start going up in the next year. He noted that the renovations and update projects usually have a large effect on attendance. He said that even just updating and upgrading furniture makes a difference. Also, some of the programming that they have started is starting to have an effect on the usage as well. The numbers of programs and the attendance at the programs is pretty much the same for the last two years. He felt as they start doing more and more programming, they will see larger attendance and more bang for the buck.

Page Three of the report shows the operating revenue and Simons wished to point out that Outagamie County numbers are missing as this matter is still in litigation. Additionally, Shawano numbers are missing because they were not billed in 2014, however, as shown on Page 6, Shawano was billed for the following year and payment has been received for that which will show up in next year's annual report. Supervisor Campbell asked for the amount due by Outagamie County and Simons said that it is in the area of \$100,000 but the amount that is awarded will be determined by the Court. Kristin Hooker of Corporation Counsel is working on this case and the goal is to have this resolved before it gets to trial, which is set for August. Simons noted that he recently read minutes from Outagamie County and this matter was discussed and the minutes indicated that head of administration in Outagamie County was hopeful to get this resolved before the August trial date and further, it seemed like Outagamie County may have some funds set aside for this. Kaye asked if issues like this will arise every year and Simons said that it should not. He continued that per the recommendation of Corporation Counsel, Brown County paid what we were supposed to pay and Corporation Counsel feels that this will work out in the end to the favor of Brown County. Simons is also confident that the funds will be collected.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

12. Director's Report.

Simons indicated that the Library recently hosted a Kids in Crisis event that was put on by the Press Gazette. Attendance at the event was about 160 and it was live-streamed and the Press Gazette was very happy that the Library had the capability for that. He is hopeful that the Press Gazette will continue to use the Library for similar events in the future.

With regard to the renovations to the lower level, bids are due tomorrow and Simons is hopeful a decision can be made soon on this. He also noted that the parking lot at the Central Library is being redone and Supervisor Katers has been working on this through Raasch. Simons continued that the genealogy series that Mary Jane does every year is going extremely well and there have been over 500 participants in the first five sessions. There are four more sessions and he expects that the total attendance over the nine weeks will be 900 – 1000. Campbell indicated that she received two letters with regard to the work Mary Jane does on the genealogy series and history series and she encouraged people to attend, even those that are not that interested in history typically find these presentations very interesting.

Simons continued that the Good Cents Financial Literacy series got off to a slow start which he attributed to a marketing timing issue, but the program is now doing quite well and attendance is good. He continued that the Library is working with the UWGB Learning in Retirement program this year and all three of the technology courses they have offered were at capacity. They have had 136 people attend and have an additional 136 people on the waiting list.

There is a tentative date of March 22 to have a meeting with the Library Board to review the first draft of the county-wide facilities masterplan and get their feedback. Simons said that depending on how schedules go, he would like to get at least a rough draft of the plan to this Committee by the April meeting. Gruszynski asked how the workshop went and Simons said it was phenomenal and there were some really good, really innovative ideas that came out of it. About 10 of the 30 community members that were invited to attend were there. One of the ideas was with regard to outlying areas that may be underserved. There are some staffless capabilities that are like a Red Box, but for books, and one of the ideas was to put these machines at grocery stores in the areas that may be underserved. This may be a good first step for areas that want a library and may be worth exploring more.

Simons continued that the very rough draft that he has been working on with HGA is identifying priorities, but at the same time leaving some flexibility in the plan for any opportunities that might present themselves so they can evaluate the opportunities and identify the priority. One of those opportunities is starting to rear its head in Pulaski. He said that the Franciscans no longer use their printing facility and they would like tenants to move into the facility instead of incurring the expense of tearing it down. It was indicated that the Franciscans have indicated that they would like the idea of moving the Library into part of the facility. The elected officials in Pulaski felt this would be a good idea and he noted that the Franciscans are not looking to make money on this, they just want the building to go to good use. Additionally, developers like libraries as tenants because they are anchored down and are not a risk tenant like a business that could go under. Simons noted that this is very preliminary and vague at this time, but it is one of the things to keep in mind. He said that this is not one of the things that would have been a priority for the Library, but since the opportunity might exist and it is a good opportunity, it would be something to evaluate and look at further.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

13. 2015 to 2016 Carryover Funds.

Financial Services Manager Lori Denault reported that this is the 425 fund which includes the bond money and the money for the Southwest Branch.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Returned to Item #2 at this time.

Other

14. Audit of bills.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Such other matters as authorized by law.

It was noted that County Executive Troy Streckenbach has asked the Ed and Rec Committee to change their meeting date for April to April 6 as he will be giving his state of the county address on April 7. The Committee was agreeable to this change. The April 6, 2016 Ed and Rec meeting will be held at the Southwest Branch Library.

16. Adjourn.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to adjourn at 7:30 pm. Vote taken.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 10-15)

S. 43.05(4) & 43.58(6)

FOR THE YEAR 2015

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

Board-approved, signed annual reports for 2015 are due to the DPI Division for Libraries and Technology no later than February 29, 2016.

I. GENERAL INFORMATION

1. Name of Library Brown County Library		2. Public Library System Nicolet Federated Library System		
3a. Head Librarian First Name Brian	3b. Head Librarian Last Name Simons	4a. Certification Grade Gr I	4b. Certification Type Regular	5. Certification Expiration Date 01/31/2017
6a. Street Address 515 Pine St	6b. Mailing Address or PO Box 515 Pine St	7. City / Village / Town Green Bay	8a. ZIP 54301	8b. ZIP4 5194
10. Library Phone Number (920)448-4400	11. Fax Number (920)448-4364	12. Library E-mail Address of Director bc_library@co brown wi us		
13. Library Website URL www.browncountylibrary.org		14. No. of Branches 8	15. No. of Bookmobiles Owned 1	16. No. of Other Public Service Outlets 26
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No			
19a. Winter Hours Open per Week 68	19b. Number of Winter Weeks 37	19c. Summer Hours Open per Week 56	19d. Number of Summer Weeks 15	
20. Square Footage of Public Library 90,000	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 055236355	

II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	358,778	33,542
2. Electronic Books <i>E-books</i>	141,577	
3. Audio Materials	28,382	5,548
4. Electronic Audio Materials <i>Downloadable</i>	42,164	
5. Video Materials	38,011	8,864
6. Electronic Video Materials <i>Downloadable</i>	1,059	
7. Other Materials Owned <i>Describe</i> laptop and bags, library bags, toys, equipment, microfilm, backpack sets	859	
8. Databases Locally Owned or Leased	6	
9. Total Databases <i>Local, regional, and state</i>	56	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	864	

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans			
a. Total Circulation		b. Children's Materials	a. Items Loaned <i>Provided to</i>		b. Items Received <i>Received from</i>	
1,952,974		807,645	4,029		10,599	
3. Number of Registered Users			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count
97,791	9,260	107,051	Survey Week(s)	112,008	Actual Count	1,073,143
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		8a. Number of Licensed Database Sessions	8b. No. of Locally-Created, Non-commercial Database Sessions	
a. Method	b. Annual Count	a. Method	b. Annual Count			
Actual Count	154,974	Not Counted		15,139	-1	
9. Uses of Electronic Materials by Users of Your Library						
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials		e. Uses of Children's Electronic Materials	
120,043	49,862	432	170,337		10,629	
10. Programs and Program Attendance Annual Count					11. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL	a. Total	b. Internet Access
Number of Programs	2,278	115	723	3,116	220	186
Total Attendance	77,202	1,249	6,617	85,068		

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Michael	Aubinger	2152 Hilltop Drive	Ashwaubenon	54313	mike.aubinger@gmail.com
2. Chad	Bianchi	1747 Arnold Drive	Green Bay	54304	chad.bianchi@associatedbank.com
3. Nathan	Jeske	1203 S. Oneida Street	Green Bay	54304	nathan.jeske@k1.com
4. Bob	Nielsen	708 Brule Road	De Pere	54115	bob.nielsen@schreiberfoods.com
5. David	Running	1229 Gail Drive	Green Bay	54311	gbdr@aol.com
6. John	Van Dyck	1868 Wrightstown Road	De Pere	54115	jvdpvd@gmail.com
7. John	Vander Leest	1422 Beach Tree Drive	Green Bay	54304	vanderleey@hotmail.com
8. Christopher	Wagner	3054 Bay View Drive	Green Bay	54311	chrisswagner@new.rr.com
9. Vacant	Vacant				
10.					
11.					
12.					
No. of Library Board Members include vacancies in this count					
9					

V. LIBRARY OPERATING REVENUE*Report operating revenue only. Do not report capital receipts here.***1. Local Municipal Appropriations for Library Service** *Only Joint libraries report more than one municipality here*

Municipality Type	Name	Amount
		\$0
Subtotal 1		

2. County**a. Home County Appropriation for Library Service**

Subtotal 2a \$6,181,308

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Calumet	\$1,324		
Kewaunee	\$53,244		
Manitowoc	\$18,297		
Oconto	\$98,363		
Subtotal 2b			\$171,228

3. State Funds**a. Public Library System State Funds**

Description	Amount	Description	Amount
Nicolet Federated Library System Resource	\$74,725	Nicolet Federated Library System Continuing Education	\$3,000
Nicolet Federated Library System Library Service	\$25,326		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$103,051

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
E-Rate	\$8,299
15-05-7413-15-266-LSTA	\$250
Subtotal 4	\$8,549

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
Denmark School District	\$4,403		
Subtotal 5			\$4,403

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above. \$167,293	7. All Other Operating Income \$320,355	8. Total Operating Income Add 1 through 7 \$6,956,187	9. What is the 2016 annual appropriation provided by your governing body/bodies for your public library? \$6,526,788	10. Was your library's municipality exempt from the county library tax for 2015? Wis. Stat. s. 43.64(2) No
---	--	--	---	---

VI. LIBRARY OPERATING EXPENDITURES*Report operating expenditures from all sources. Do not report capital expenditures here.*

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>	
\$3,147,611		\$1,186,588	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$484,088	\$152,609	\$195,895	\$1,380
			e. Subtotal 3
			\$833,972
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>			
Provider	Amount	Provider	Amount
Outagamie County	\$16,910		
Subtotal 4			\$16,910
5. Other Operating Expenditures			\$1,678,001
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$6,863,082
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$13,682

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income.			
<i>Do not report any expenditures reported above. Provide a brief description of any expenditures.</i>			
Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal	Sharp Aquos Boards		\$14,600
b. State			
c. Municipal			
d. County	Central Upgrades, Weyers-Hilliard Patio, Southwest Branch Expansion	\$259,827	\$124,863
e. Other	Central Edible Garden	\$5,698	\$8,873
2. Debt Retirement	3. Rent Paid to Municipality / County	Total Revenue	Total Expenditure
		\$265,525	\$148,336

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD**IX. TRUST FUNDS**

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*

1. Total Amount of Other Funds at End of Year
\$102,726

1. Total Amount of Trust Funds Held by the Library Board at End of Year
\$27,947

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$97,500	40 00	Department Coordinator	MLS (ALA)	\$45,760	40 00
Deputy Director	MLS (ALA)	\$65,000	40 00	Branch Coordinator	Librn no-MLS	\$48,549	40 00
Library Supervisor	MLS (ALA)	\$56,506	40.00	Branch Coordinator	MLS (ALA)	\$47,840	40 00
Library Supervisor	Librn no-MLS	\$56,506	40.00	Local History Librarian	Librn no-MLS	\$49,027	37 50
Library Supervisor	Librn no-MLS	\$51,197	40 00	Reference Librarian	MLS (ALA)	\$49,027	37 50
Library Supervisor	MLS (ALA)	\$48,880	40 00	Teen Librarian	MLS (ALA)	\$45,456	37 50
Department Coordinator	Librn no-MLS	\$56,506	40.00	Reference Librarian	MLS (ALA)	\$40,950	37 50
Department Coordinator	MLS (ALA)	\$46,800	40 00				

b. Other Paid Staff *See instructions*

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Library Service Associate	Other	\$883,489	923 00	Administration Associate	Other	\$72,065	75 00
Library Service Assistant	Other	\$349,401	640.00	Cataloging Associate	Other	\$56,709	55 00
Youth Services Librarian	MLS (ALA)	\$312,604	267.50	Shelver	Other	\$20,358	54 00
Library Maintenance Worker	Other	\$168,099	187 50	Library Automation & Financial Svcs	Other	\$60,173	40.00
Technical Services Clerk	Other	\$43,095	78 50	Library Facility Manager	Other	\$56,405	40.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

14 58

Other Persons Holding the Title of Librarian (FTE)

7.51

Subtotal 2a

22 09

b. All Other Paid Staff (FTE)
Include maintenance, plant operations, and security

59.55

c. Total Library Staff (FTE)

81 64

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*
128,062

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County		0	0	0
3. Circulation to Nonresidents Living in Another County in Your System		9,938	84,987	94,925
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System		3,882	22,618	26,500
5. Circulation to All Other Wisconsin Residents 6,580		6. Circulation to Persons from Out of the State 57		
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, do you allow residents in adjacent systems to purchase library cards? No		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Calumet	777	f. Shawano	21,504
b. Kewaunee	20,404	g.	
c. Manitowoc	8,727	h.	
d. Oconto	43,079	i.	
e. Outagamie	13,114	j.	

XII. TECHNOLOGY

<p>1. Does your library provide wireless Internet access for patrons' mobile devices? Yes</p>	<p>2. What type of Internet connection do you have? <i>Mark all that apply</i></p> <p><input checked="" type="checkbox"/> a. State TEACH line</p> <p><input checked="" type="checkbox"/> b. Other broadband connection Local cable, telco, community network, etc.</p>	<p>3. Does your library use any type of Internet filtering software or service?</p> <p><input checked="" type="checkbox"/> a. Yes, on all Internet workstations</p> <p><input type="checkbox"/> b. Yes, on some Internet workstations</p> <p><input type="checkbox"/> c. No filtering on any Internet workstation</p>
--	--	---

XIII. YOUTH SERVICES

<p>1. Literacy Offerings <i>Umbrella events that include programs and/or drop-in activities planned for a limited duration which specifically encourage individuals involved to read or build literacy skills in a focused way.</i></p>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Summer Literacy Offerings	1	1	1	3
	Total Unduplicated Individuals Involved	8,468	1,433	758	10,659
	Number of Other Literacy Offerings	0	0	0	0
<p>2. Drop-in Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i></p>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Drop-in Activities	1	0	0	1
	Total Drop-in Activity Participation	141	0	0	141

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary is displayed here.*

a. First Name Gillian	b. Last Name Dawson	c. Email Address dawson_ge@co brown wi us
--------------------------	------------------------	--

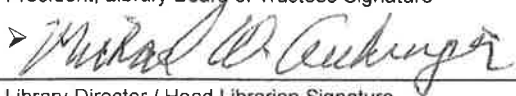

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature 	Name of President <i>Print or type</i> Michael Aubinger	Date Signed 2/18/16
Library Director / Head Librarian Signature 	Name of Director / Head Librarian <i>Print or type</i> Brian Simons	Date Signed 2/18/16

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

County

Brown

The Brown County Library Board of Trustees hereby states that in 2015, the Nicolet Federated Library System
Name of Public Library *Name of Public Library System / Service*

Indicate with an X one of the following two statements.

- ☒ **Did** provide effective leadership and adequately meet the needs of the library.
- ☐ **Did not** provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

* The statement **may** be sent directly to Wisconsin Department of Public Instruction, ATTN: Jamie McCanless, Division for Libraries and Technology, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

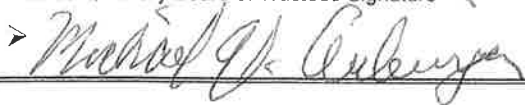
The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature

Name of President *Print or type*

Date Signed

➤ 

Michael Aubinger

2/18/16

**BROWN COUNTY LIBRARY
PUBLIC LIBRARY ANNUAL REPORT
SPECIAL LIBRARY FUNDS
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015**

Section IX

	Fredricka Crane	Lester Wood	Totals
BALANCE JANUARY 1, 2015			
Interest - Cash	\$ 208	\$ 5,497	\$ 5,705
Principal - Cash	8,604	13,432	22,036
Opening Balance 1/1/15	<u>\$ 8,812</u>	<u>\$ 18,929</u>	<u>\$ 27,741</u>
Interest Earnings			
1/1/15 - 12/31/15	<u>\$ 79</u>	<u>\$ 170</u>	<u>\$ 249</u>
TOTAL INTEREST INCOME	<u>\$ 79</u>	<u>\$ 170</u>	<u>\$ 249</u>
Contributions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL INCOME	<u><u>\$ 79</u></u>	<u><u>\$ 170</u></u>	<u><u>\$ 249</u></u>
Expenses			
Books, Periodicals, Subscriptions	\$ 43	\$ -	\$ 43
Grounds Repair/Maintenance	-	-	-
Contribution to BCL Foundation	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 43</u>	<u>\$ -</u>	<u>\$ 43</u>
NET PROFIT (REDUCTION) FOR PERIOD	<u>\$ 36</u>	<u>\$ 170</u>	<u>\$ 206</u>
BALANCE DECEMBER 31, 2015			
Interest - Cash	\$ 244	\$ 5,667	\$ 5,911
Principal - Cash	8,604	13,432	22,036
TOTAL CASH/FUND EQUITY	<u><u>\$ 8,848</u></u>	<u><u>\$ 19,099</u></u>	<u><u>\$ 27,947</u></u>